

**THE UNITED REPUBLIC OF TANZANIA  
PRESIDENT'S OFFICE - REGIONAL ADMINISTRATION AND LOCAL  
GOVERNMENT (PO - RALG)**



**TENDER NO: RAS/026/2017/2018/HQ/NC/13**

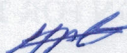
**FOR THE PROVISION  
OF  
PRINTING AND SUPPLY OF MONITORING AND EVALUATION TOOLS  
(CARDS, REGISTERS & FORMS)  
FOR PROPER DOCUMENTATION**

**INVITATION FOR TENDERS**

**Date: 19<sup>th</sup> Sept, 2017**

1. The Songwe Regional Commissioner's Office has received a grant from the Henry M. Jackson Foundation Medical Research International (HJFMRI) towards the cost of Printing & Supply of Monitoring & Evaluation Tools (Cards, Registers & Forms) for proper documentation and it intends to apply part of the proceeds of this grant to cover eligible payments under the contract for Printing & Supply of Monitoring & Evaluation Tools (Cards, Registers & Forms) for proper documentation
2. The Songwe Regional Commissioner's Office now invites sealed Tenders from eligible National service providers (firms).
3. Tendering will be conducted through the National Competitive Tendering procedures specified in the Public Procurement (Regulations, 2013 - Government Notice No. 446 and is open to all Tenderers as defined in the Regulations.
4. Interested eligible Tenderers may obtain further information from and inspect the Tendering Documents at the office of the Secretary of the Tender Board, Songwe Regional Commissioner's Office, P.o. Box 23, Mbozi - Songwe from 08:00 am to 03:30 pm on Mondays to Fridays inclusive except on public holidays.
5. A complete set of Tendering Documents in English and additional sets may be purchased by interested Tenderers on the submission of a written application to the address given under paragraph 4 above and upon payment of a non-refundable fee of Tsh 100,000. Payment should either be by Cash or Bank payable to Regional Administrative Secretary, Songwe Regional Commissioner's Office.
6. All Tenders must be accompanied by a Tender Securing Declaration in the format provided in the Tendering Documents.

7. All Tenders in one original plus one copy, properly filled in, and enclosed in plain envelopes must be delivered to the address Secretary of the Tender Board, Songwe Regional Commissioner's Office, P.o. Box 23, Mbozi - Songwe at or before 2<sup>nd</sup> Oct, 2017 not later than 11:00 am. Tenders will be opened promptly thereafter in public and in the presence of Tenderer's representatives who choose to attend in the opening at the Conference Room - Songwe Regional Commissioner's Office.
8. Late Tenders, portion of Tenders, electronic Tenders, Tenders not received, and not opened and not read out in public at the Tender opening ceremony shall not be accepted for evaluation irrespective of the circumstances.

  
H. P. Tesha

**Ag. REGIONAL ADMINISTRATIVE SECRETARY  
SONGWE**